

This risk assessment covers key Covid operational guidance from August 31st 2021.

	Who does this affect?	Risk and Planning.	High/Low Probability / Severity	Timelines	Resource, mitigation and Action.	Verification and residual risk.
1.1	Staff and Students	<p>LFD testing</p> <p><i>The DfE has asked all settings to offer a Covid test to all students before they begin classes in September.</i></p>	M/H	From 31 st August 2021	<ol style="list-style-type: none"> 1. The College will maintain the test centre capacity and offer two tests 3 to 5 days apart at the start of term. Positive cases will be isolated and returned home. 2. Whilst not compulsory the College will promote testing to all students attending in September 2021. 3. The College will inform parents/ carers of the testing regime. 4. The College will ask all staff to continue regular home testing. 5. The College will prepare for the likelihood of very busy days during the testing, paying particular attention to the likelihood of a lot of cars wanting to wait whilst students are tested. Estates staff to plan car parking. 6. Anyone receiving a positive LFD test should self-isolate and get a confirmatory free PCR test. They will need to isolate whilst waiting for the test result. 7. A negative PCR test overrides the LFD test and the person can return to College. 8. Twice weekly home testing will be encouraged throughout September for all. 9. The College will promote and encourage all students and staff to become vaccinated 	Monitor first week back.

					10. The College, working with local Public Health colleagues will offer vaccinations for 16-18 year olds on site.	
1.2		<p>Social Distancing</p> <p><i>Some College locations can become very busy at certain times of the day such as break and lunch</i></p>	H/H	31st Aug	<ol style="list-style-type: none"> 1. Social distancing signage will be maintained for the start of term and vaccination encouraged. 2. College will maintain physical barriers such as screens on service desks 3. A canopy will be constructed to provide additional covered outdoor social space. 4. Classrooms will maintain the side by side layouts until October and then review 5. College will maintain additional student supervisor staff 6. The 2 metre markings (teacher position) will remain in classrooms as guidance 7. Student seating plans will be maintained for the first 6 weeks to support track and trace. 	M/M
1.3		<p>Test and Trace</p> <p><i>From August 16th Young people under the age of 18 will no longer be required to self- isolate if they are contacted by NHS Test and Trace.</i></p>	M/M	19th July	<ol style="list-style-type: none"> 1. Young people will be contacted by NHS Test and Trace and given appropriate testing advice. 2. College will update this guidance as we receive it and disseminate it through weekly briefings. 3. The regime will exist until 4 months after their 18th birthday. College will advise those affected. 4. College staff will no longer be required to operate a test and trace system. We will however be prepared to assist Test and Trace where necessary. College will identify staff to assist Test and Trace when required. 5. Seating plans will be maintained. 6. College will isolate anyone presenting with symptoms and request a confirmation PCR test. A well ventilated separate room will be used for isolating the person whilst waiting for transport. 7. A separate toilet will be used for anyone isolating and awaiting transport, and it will be cleaned after use. 	Monitor at leadership team.

1.4		Face Coverings <i>Face coverings reduce transmission.</i>	H/H	Sep 2021	<ol style="list-style-type: none"> From the start of term, staff and students will be required to wear a face covering in corridors and in crowded areas. This requirement will be reviewed regularly and removed when not considered necessary. If a significant outbreak occurs College may require face coverings to be worn in all settings including classrooms alongside other mitigations. College will have an additional outbreak management plan. College will provide a backup stock of face coverings at reception and in classrooms. These will be provided free of charge if required. 	Monitor cases and guidance weekly.
1.5		Hygiene <i>Good hand hygiene reduces the risk of transmission.</i>	M/M	Sept 2021	<ol style="list-style-type: none"> College will promote good hand hygiene until further notice. College will maintain improved daytime cleaning regimes. Sanitiser will be provided outside rooms. Sanitising wipes will be provided wherever shared equipment is in use. Additional handwashing stations will remain in position. Additional toilets will be retained. Tissues/wipes will be provided in classrooms. https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings We will ensure an adequate supply of PPE is available where necessary. 	Monitor
1.6		Ventilation. <i>Improved ventilation reduces the risk of airborne transmission.</i>	H/H	July 19 th 2021	<ol style="list-style-type: none"> Classroom windows should be opened as often and as wide as possible to allow good air flow. Classroom doors should be held open to improve air flow during use and closed when out of use. 	Communicate in staff and student briefings.

					<ul style="list-style-type: none"> 3. Food Centre and other communal areas should have windows open during occupancy 4. Ventilation via high level window openers will be able in all classrooms. 	
1.7		<p>Transport.</p> <p><i>Possible transmission on public or private transport.</i></p>	H/H	September 2021	<ul style="list-style-type: none"> 1. We liaise regularly with the College bus service provider and will ensure timely communication of requirements is passed to students and parents/carers. 2. Face coverings will be required on public and College transport. 3. People with symptoms should not use public transport. 	<p>Communicate to students and parents/carers.</p> <p>M/M</p>
1.9	Vulnerable staff and students	College has a duty of care to ensure those more vulnerable are adequately protected.	M/M	19th July 2021	<ul style="list-style-type: none"> 1. Clinically vulnerable staff and students can now attend work or College. 2. Any staff with concerns should discuss them with their line manager in the first instance. 3. Students should discuss their concerns with their progress coach in the first instance. 4. College HR department and safeguarding lead will require a specific risk assessment for any staff or student who is pregnant. There is specific guidance here 5. https://www.gov.uk/government/publications/coronavirus-covid-19-advice-for-pregnant-employees/coronavirus-covid-19-advice-for-pregnant-employees 6. https://www.rcog.org.uk/en/guidelines-research-services/guidelines/coronavirus-pregnancy/covid-19-virus-infection-and-pregnancy/ 7. https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19 	

1.10	Staff and students	Increased risk in certain courses. <i>Performing arts and Physical activity.</i>	M/M	September 2021	<ol style="list-style-type: none"> 1. We will follow the most up to date guidance provided in https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/performing-arts 2. We will maintain the procedures in place at stage 3 at the start of term and review it monthly in the light of Covid case numbers and the rate of 16-18 vaccination. This will include no singing face to face, use of improved ventilation, no shared microphones, sanitising shared equipment. 3. We will follow updated guidance from individual sport governing bodies. 	Monitor in line with cases.
1.11	All including visitors.	Increased risk from events where large numbers of people or individuals attend.	H/H	August 2021	<ol style="list-style-type: none"> 1. All events will be risk assessed. 2. For the start of term, large staff meetings will be online. 3. The risk of running events such as open evenings and parents' evenings will be monitored in line with Covid case numbers and vaccination rates. Events will be cancelled if the risk is considered too great. 4. Online methods or smaller ticketed events will be considered to replace mass gatherings 5. Visitors to site will continue to be minimised 	LT to discuss weekly and take early decisions.
1.12	Staff and Students	External trips and visits.	M/M	August 2021	<ol style="list-style-type: none"> 1. Every trip and visit will be risk assessed in the normal fashion with additional assessment of the Covid risk weighed against the benefit. 2. Trips abroad will be highly scrutinised until such time as the international travel situation improves. 	LT to review monthly.
1.13	All	Guidance on First Aid	M/M	August 2021	<ol style="list-style-type: none"> 1. First aiders should treat staff or students at a distance unless it cannot be avoided. 2. First Aiders will aim to minimise the time shared in a breathing zone and direct the casualty to complete what they can to minimise contact. 	First Aid coordinator to brief F A staff regularly.

					<ol style="list-style-type: none">3. First aiders should wear the PPE provided including gloves, apron and surgical Type 2 R mask at all times.4. The first aid room should be cleaned after use.5. Specific guidance is here:6. https://www.hse.gov.uk/coronavirus/first-aid-and-medicals/first-aid-certificate-coronavirus.htm	
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This assessment is not exhaustive and will be updated regularly when guidance and systems change.