

**Minutes of the Standards Committee meeting STC19.4 held Thursday 7 May 2020  
Long Road Sixth Form College, Cambridge**

Present: John Godwood (committee Chair), Paul Andrew, Yolanda Botham, Jenny O'Hare, Paula Heaney and Owen Shield

In attendance: Steve Dann (VP), Olwyn Benjamin (AP), Chris Childs (AVP)

Clerk: Anne-Marie Diaper

**Ref**

**Actions:**

**STC19.4.1**

**Apologies for absence**

Apologies were received from Colin Greenhalgh. Paula Heaney had advised she would be slightly late in arriving. The meeting was quorate from the start.

**STC19.4.2**

**Declarations of Interest**

None

**STC19.4.3**

**Minutes of the Standards Committee meeting SCT19.3 dated 5 March 2020**

With no amendments, the committee deemed the minutes of the meeting held on 5 March 2020 a true and accurate record of the meeting. Items for action set out in 19.3.8 had been deferred. The Complaints policy would be brought back to the committee at a later meeting.

**Agenda**

**STC19.4.4**

**Safeguarding update (during College closure)**

*Paula Heaney joined the meeting at 4.45pm by telephone.*

The Assistant Principal presented her report. She reported on:

- the arrangements made in advance of closure to identify, risk assess and support students with known difficulties
- how staff are working as a team to create a network of monitoring and support to students during closure.

With questions about the period covered by the data and whether this was cumulative, and the approaches taken over Easter to support vulnerable students, the committee thanked the Asst Principal for the report.

*The Assistant Principal left the meeting at 4.53pm.*

**STC19.4.5**

**College lock down/closure update**

The Vice Principal presented his written report. He had provided a comprehensive account of the college's approach to on-line teaching, learning and assessment during closure.

**Ref**

**Actions:**

The committee was briefed on the process for awarding end of course grades, including the requirements of the awarding bodies and the process by which staff will arrive at centre-assessed grades. A Governor asked about how College was approaching assessing students and ranking large cohorts when grading and submitting grades. The SLT had prepared detailed guidance for teachers and course team leaders.

The committee was pleased that the concern team report provided a good overview. The processes of monitoring and support were continuing during lockdown through meetings between the course team leader, head of department and senior leadership team.

The committee touched on approaches for upcoming assessment (KA4) and progression, approaches taken to support staff and students with technology to enable people to work from home, then plans for the initial assessment of new students in September 2020 and the current thinking on the arrangements for a return to college.

In response to a Governor question about scenarios for re-opening, the Principal pointed out that a strategic report would be taken to the May board.

The committee thanked the managers for reporting on the huge level of planning taking place.

**STC19.4.6 Date of next meeting**

Thursday 2 July 2020 The meeting closed at 5.48pm.

Signed .....

Date .....