# Applying through UCAS

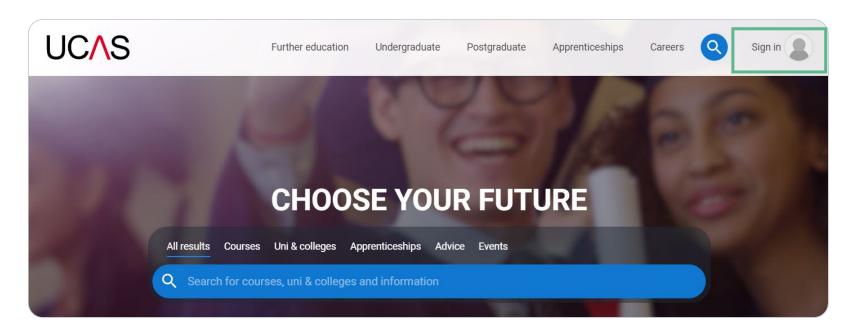




# **Registering for an account.**

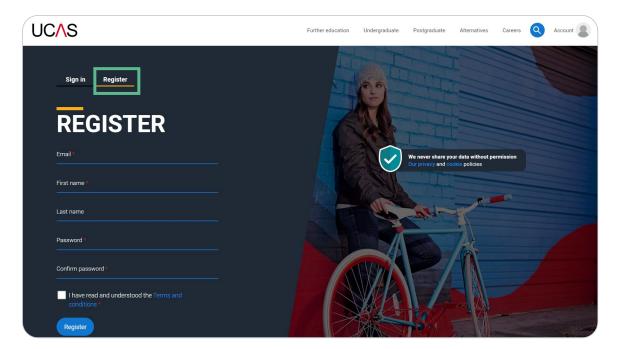


Head to <u>ucas.com</u> and select Sign in.



Complete the short form. Make sure the **password** is **memorable**.

We recommend you use a **personal email address** so you have access to updates at all times.





### UC∕\S

We'll email you a **code** to **verify** your email address, so we know we've got the right details.

### **Email verification**

Hi,

You now need to verify your email address.

Please enter 647527 when prompted on the website.

This verification code will expire after 5 minutes.

Kind regards.

UCAS

## VERIFY YOUR

An email has been sent to you on behalf of UCAS, with a code to verify your email address. Please enter the code below.

Code

Verify

If you have not received an email, you can request another code

UCAS

Once you've registered, we ask you a few questions like when you want to start studying, where you live and what you're interested in so we can tailor the information you see.

Make sure you choose the correct study year, **2024** if you want to start next year, including if you want to defer entry.

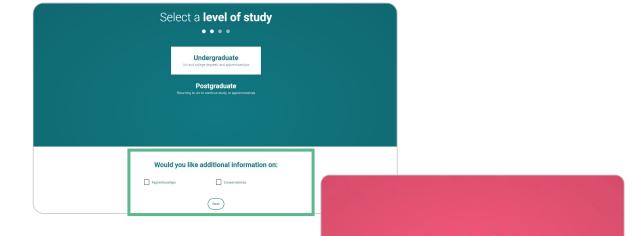
| <b>HI ROSE</b>   | In which year do you want<br>to <b>start your studies?</b><br>• • • • |
|--|---|
| We've just got 4 steps to help you find all the right<br>information | 2024  |
|  | 2025  |
|  | 2026  |
|  | 2027  |
|  | 2028  |

### **Registering for an account**

Choose the correct level of study; it's **Undergraduate** if you're still at school/college.

You can choose to get information on **apprenticeships** and **conservatoires** here too.

Tell us where you live so we can direct you to the right information.





Choose if you want to get tailored information about uni, college and apprenticeship options.

Select the **subjects** that you are interested in – you can change these at any point in your preferences.

### Your preferences

. . . .

### Stay up-to-date with unis, colleges, offers, and more

Get tailored info about uni and college courses, open days, and apprenticeship options. \*

🔵 Yes 🛛 No

Get great deals, offers, and freebies, including high street brands, tech, and travel. \*

🔿 Yes 🔷 No



Just so you know, your data is safe with us, and we never pass your details to third parties for marketing purposes without your permission. You can change your mind, and update your personal details and preferences at any time. For more information on how we treat your personal data, including how to opt out, take a look at our <u>privacy policy</u>.

| Which subject(s) are you interested i | n studying: |
|---------------------------------------|-------------|
| Subject 1 *                           |             |
| Select an option                      | ~           |
|                                       |             |
| Subject 2                             |             |
| Select an option                      | ~           |
| Subject 3                             |             |
| Select an option                      | ~           |

Create account

Search for Long Road by typing in the name and pick from the drop down list presented.

You need to tick the box to give your permission for UCAS to share your UCAS Hub activity with your school, college, or centre, so they can support you. Then scroll right to the bottom to **Create account**.

IMPORTANT You'll also need to enter your school/college buzzword when you start your application so they can support you with applying. LR24ChooseYourFuture

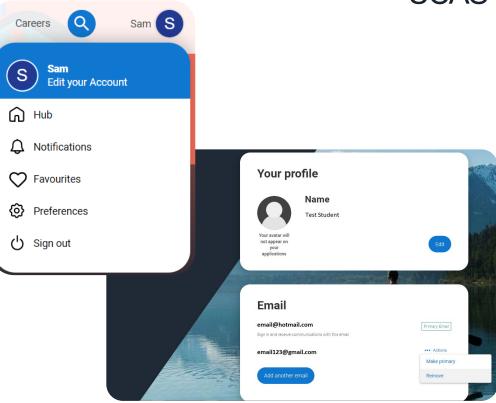
| Are you still at school/college?*              Yes           No          Your school/college*          Search for your school/college         If your school/college is not listed, tick the box below and type in the name of your school/college.          Consent to share my data with my school, college, or centre*          Yes           No          By ticking this box, you give your permission for UCAS to share your UCAS Hub activity (preapplicant stage) with your school, college, or centre, so they can support you. Find out more.          What about the buzzword? |
|--|
| Your school/college * Search for your school/college If your school/college is not listed, tick the box below and type in the name of your school/college. Consent to share my data with my school, college, or centre * Yes No By ticking this box, you give your permission for UCAS to share your UCAS Hub activity (preapplicant stage) with your school, college, or centre, so they can support you. <u>Find out more</u> . What about the buzzword?   |
| Search for your school/college         If your school/college is not listed, tick the box below and type in the name of your school/college.         Can't find your school/college?         Consent to share my data with my school, college, or centre *         Yes       No         By ticking this box, you give your permission for UCAS to share your UCAS Hub activity (preapplicant stage) with your school, college, or centre, so they can support you. Find out more.         What about the buzzword?   |
| If your school/college is not listed, tick the box below and type in the name of your school/college.  Can't find your school/college?  Consent to share my data with my school, college, or centre *  Yes No By ticking this box, you give your permission for UCAS to share your UCAS Hub activity (preapplicant stage) with your school, college, or centre, so they can support you. <u>Find out</u> more.  What about the buzzword?   |
| Consent to share my data with my school, college, or<br>centre *<br>Yes No<br>By ticking this box, you give your permission for UCAS to share your UCAS Hub activity<br>(preapplicant stage) with your school, college, or centre, so they can support you. <u>Find out</u><br><u>more</u> .<br>What about the buzzword?   |
| centre *           Yes         No           By ticking this box, you give your permission for UCAS to share your UCAS Hub activity (preapplicant stage) with your school, college, or centre, so they can support you. <u>Find out more</u> .           What about the buzzword?   |
|  |
| If you are applying with the support of your acheal (collage or LICAC registered contro they   |
| If you are applying with the support of your school/college or UCAS registered centre, they<br>will give you a buzzword that allows you to link to them. The buzzword is needed at the point<br>you start your application from the UCAS Hub.  |
| Create account   |

### Your email

It's really important your contact details are kept up to date throughout your application.

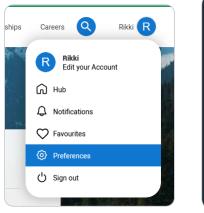
We **recommend using a personal email address** as your primary email, rather than a school/college one, so that you have access to it throughout your application journey.

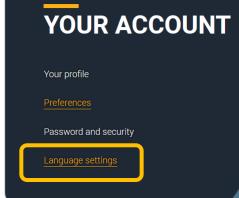
To update your email address, go to 'Edit your account' from drop-down, where you can change your email.



## Welsh language preferences

If you would prefer to view your application, along with the help text and receive communications from us in Welsh, you can update your language preferences.





### Tell us your preferred language

**Applying in Welsh?** If you are applying only to Welsh universities or colleges you may choose to have your application conducted entirely in the Welsh language. You must sign out and back in to make sure your preference is saved before you submit your application.

Click on the below options to set your language preference. Please note you'll also receive letters from us in Welsh.

English

Cymraeg

If you're changing your language preference after you've submitted your application to UCAS, please contact us so we can ensure all future correspondence from UCAS and Welsh universities and colleges is in your preferred language.

If you're a teacher or adviser, we'll update your preferred language in the adviser portal, but this won't affect other services or correspondence you receive from us.

Save Cancel

# Starting your application.

## **Starting your application**

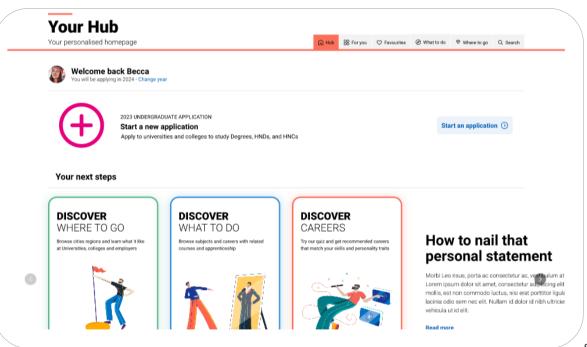
Choose the year you want to start your studies, level of study (it's **Undergraduate** if you are still at school/college) and type of application you wish to make.

Make sure you choose **2024** if you want to start next year, including if you want to defer entry (you defer entry when you add your choices).

### YOUR APPLICATIONS Start an application You can only apply once in a cycle - Do not apply more than once in a cycle, or submit a new application if you are holding a deferred place, as your new application will be cancelled and you won't receive a refund In which year do you want to start your studies? What level of study are you interested in? 2024 Undergraduate (Uni and college degrees, and ap... ~ Can't find the application that you are looking for? Find out more Undergraduate Conservatoire Degrees, HNDs, and HNCs Undergraduate or postgraduate music, dance, drama, or musical theatre. Applications not yet open Applications not yet open

## **Starting your application**

### To start your UCAS application click on 2024 applications to get started.

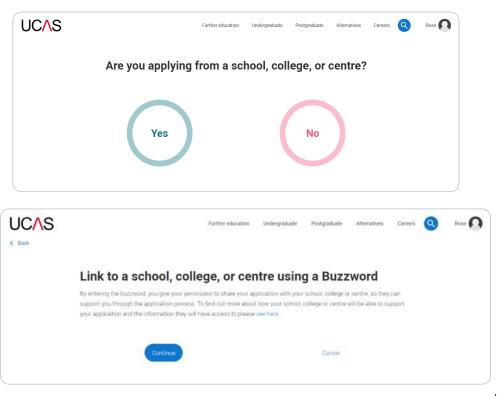


## Linking to your school, college or centre

Select 'Yes'.

You will then need to enter the **Buzzword**.

The Buzzword for Long Road is: LR24ChooseYourFuture

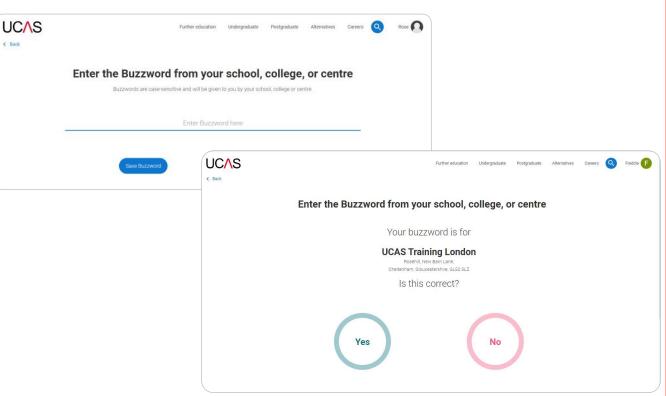


## Linking to your school, college or centre

Enter the **buzzword LR24ChooseYourFuture** and **confirm** the details are correct.

This will **link your application** to Long Road, so we can track your progress and provide support, including adding your reference.

(://:

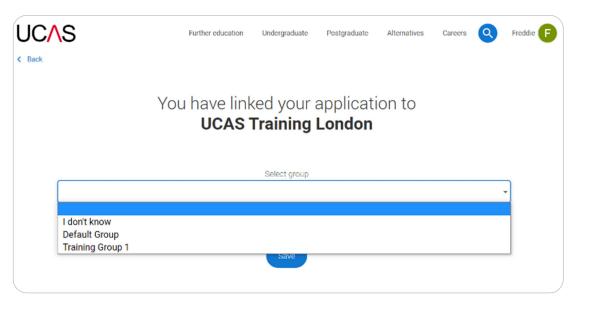


## Linking to your school, college or centre

Once your application has been linked, you can then select a **group** –

- select your Progress Coach if on the list

- If your Progress Coach is no there – select 'default' group



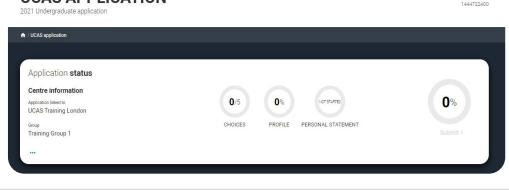
# Application overview.

## **Application overview**

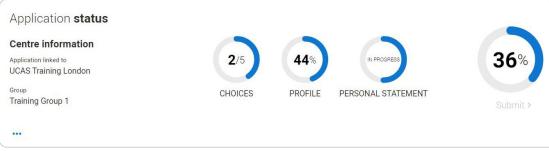
Your '**Application status**' helps you keep track of your progress.

As you add information to each tile, the **percentage complete** updates each time you mark a section as complete.

You don't need to complete the application straight away, you can log in and out at any time until you're finished.



UCAS APPLICATION



Your Personal ID number

## **Application overview**

The application form is responsive to make it easier to complete.

Once you've completed 'Contact & residency details' if your permanent residence is in the UK, you'll also see the 'Diversity and inclusion' and 'Extra activities' sections to complete.

All sections must be marked as '**Complete**' to send to your school or college that you may be linked to for review. You must complete all mandatory questions to mark a section as complete (they have a \*).

| Profile   |   |  |
|---|---|--|
| Personal details > Name, age, title and gender  | Contact & residency ><br>details<br>Address, email, telephone and where you<br>live | Nationality details  |
| Section in progress   | ✓ Section complete  | Start this section   |
| Supporting ><br>information ><br>So that providers know how to support<br>you during your studies         | English language > skills   | Finance & funding >  |
| Start this section  | Start this section  | Start this section   |
| Diversity & inclusion > Only shared with a provider once you have a place or your application is archived | More about you >  |  |
|   | studies.  |  |
| Start this section  | studies.<br>Start this section  |  |
| Start this section Experience   |   |  |
|   |   | Extra activities ><br>Taken part in any activities to prepare you<br>for higher education? |

## **Application overview**

The list on the left of each section will show which sections are completed (with a tick), which are in progress (with a half-moon) and which have yet to be started (no icon).

Click on the **?** throughout for help text to provide advice about what to put.

#### Return to application overview Personal details What is your country of birth? \* For the purpose of this question the UK includes the Channel Islands and the Isle of Man Contact and residency United Kinadom details Nationality details What is your nationality? \* If you're applying from outside the UK choose your nationality as it appears in your passport. If you have dual nationality and you need a visa to enter the UK, enter your first nationality as it is shown on the passport you information intend to use when travelling to the UK for your course. UK national English language skills Finance and funding Dual nationality If you have dual nationality, select your first nationality in the previous field and your second nationality here Diversity and inclusion More about you Education Mark this section as complete\* Employment You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application Extra activities Save this section Personal statement

## Personal details.

Personal details: your name should already be visible, but you'll need to add your title and complete the other mandatory fields (marked with a \*).

Once you have completed a section you must remember to mark the section as complete and save it at the bottom of each page.

| PERSONAI<br>2023 Undergraduate applica  |  | Your Personal ID numbe<br>172231740 |
|---|--|-------------------------------------|
| / UCAS application / Personal de  | talis  |                                     |
| <ul> <li>Return to application overview</li> </ul>  |  |                                     |
| Personal details<br>Contact and residency<br>details<br>Nationality details<br>Supporting information<br>English language skills<br>Finance and funding<br>Education<br>Employment<br>Personal statement<br>Reference | The •  | 0                                   |
|   | Perform ame         Let us know what we, and your chosen universities and colleges, should call you in our correspondence.         Deat birth*         Dog Morei Year         Dog Morei Y         Seatch the gender you most identify with at this time. You can tell the university or college directly if you'd feel more comfortable identifying in another way, or if this changes.         Deater*         Betch the gender you most identify with at this time. You can tell the university or college directly if you'd feel more comfortable identifying in another way, or if this changes.         Deater*         Betch the gender you most identify with at this time. You can tell the university or college directly if you'd feel more comfortable identifying in another way, or if this changes.         Man       Ware more the another term       I prefer not to set         Image: Man way or if this changes.       Image: Man way or if this changes.         Image: Man way or if this changes.       I prefer not to set         Image: Man way or if this changes.       I prefer not to set         Image: Man way or if this changes.       Image: Man way or if this changes. |                                     |
|   | You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.   |                                     |

UCAS

# Contact and residency details.

Your email will be used by both UCAS and your choices to update you. Make sure you can access it at all times so you don't miss anything important.

We would advise using a personal email address, which can be updated in the Hub preferences.

You'll only see the fields to add the nominated contact details if you answer **Yes** to the question.

Nominated Access: this means someone else can speak to us about your application.

| Contact telephone number                               |  |
|--|--|
| You must provide a contact telephone number.           |  |
|  |  |
|  |  |
|  |  |
| Other telephone number                                 |  |
|  |  |
|  |  |
| Fmail address *  |  |
|  |  |
| You can update your email address in your UCAS profile |  |
| o.carrity@ucas.ac.uk                                   |  |
|  |  |
| Postal address   |  |
| Address type *   |  |
| Houless type   |  |
| UK address 🛛 👻   |  |
|  |  |
| Post Code lookup                                       |  |
|  |  |
| Search   |  |
|  |  |
|  |  |

#### Nominated access

Contact details

Do you want someone elles to act, or speak on your behalf, about your application guardian. If you we using an applicativ, you can choose to enter their details. 'You're able to enter details of someone you're hoppy to help manage you'applicat access. O Yes (in No

Residency details

Is your home address the same as your postal address?\*

(a) Yes
(b) No
(c) No
(

#### Please select your area of permanent residence

Your area of permanent residence refers to the area in which you normally live.

#### Residential category \*

Please choose the option that most closely applies to you

UK Citizen - England

#### Mark this section as complete\*

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.



#### Nominated access

### Do you want someone else to act, or speak on your behalf, about your application? e.g. A parent, other relative or guardian. If you are using an agent, you can choose to enter their details.

You're able to enter details of someone you're happy to help manage your application - this is called nominated access.



#### Full name of nominee \*

The first and last name of your nominee. They will be asked this information when speaking to UCAS on your behalf.

#### Relationship to you \*

How you know your nominee. They will be asked this information when speaking to UCAS on your behalf.

Security marking: PUBLIC

### If you select **No**, additional **Home address** questions will appear. Remember to use our help text <sup>(2)</sup> for advice about this question if you are unsure what to enter.

#### **Residency details**

Is your home address the same as your postal address? \*

● Yes ○ No

#### Please select your area of permanent residence \*

Your area of permanent residence refers to the area in which you normally live.

#### Residential category \*

Please choose the option that most closely applies to you.

#### Residency details

Is your home address the same as your postal address?\*

🔿 Yes 💿 No

#### Home address

Address type \*

#### Residential category \*

Please choose the option that most closely applies to you.

#### Mark this section as complete \*

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

#### Save this section

#### Mark this section as complete \*

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.



# Nationality details.

### If you're a UK national, this is what you will see.

#### What is your country of birth? \*

For the purpose of this question the UK includes the Channel Islands and the Isle of Man.

United Kingdom

#### What is your nationality? \*

If you're applying from outside the UK choose your nationality as it appears in your passport. If you have dual nationality and you need a visa to enter the UK, enter your first nationality as it is shown on the passport you intend to use when travelling to the UK for your course.

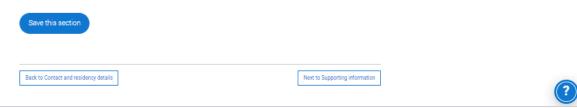
UK national

#### **Dual nationality**

If you have dual nationality, select your first nationality in the previous field and your second nationality here.

|  |  | section |  |  |
|--|--|---------|--|--|
|  |  |         |  |  |
|  |  |         |  |  |

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.



If you were born in the UK but have a different nationality, you will be asked additional questions.

The information you provide will help universities and colleges in determining your eligibility and allow them to assist you with the visa application process, if required.

There's some possible combinations but we'll only show relevant fields depending on your answers.

#### What is your country of birth? \*

For the purpose of this question the UK includes the Channel Islands and the Isle of Man.

#### United Kingdom

#### What is your nationality? \*

If you're applying from outside the UK choose your nationality as it appears in your passport. If you have dual nationality and you need a visa to enter the UK, enter your first nationality as it is shown on the passport you intend to use when travelling to the UK for your course.

#### Azerbaijani

#### **Dual nationality**

If you have dual nationality, select your first nationality in the previous field and your second nationality here.

#### Do you need a student visa to study in the UK?

🔾 Yes 🔾 No

#### Have you previously studied on a student or tier 4 visa?\*

🔿 Yes 🔿 No

#### Mark this section as complete \*

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

#### Save this section

 $(:\Lambda S$ 

If you select that you will need a visa, you'll also be asked for your passport details.

If you have a passport, we ask you for your passport number, valid from and expiry dates; and place of issue.

Select (2) to see our help text with advice about this.

#### Do you need a student visa to study in the UK?

Yes O No

### Have you previously studied on a student or tier 4 visa?\*

Yes No

#### Do you currently have a passport? \*

Where relevant, UCAS collects applicants' passport information on behalf of universities and colleges, who need it for purposes of visa application and checks with the UK Visas and Immigration (UKVI). For further details about UK Visas and Immigration please visit the UKVI website.

🖲 Yes 🔿 No

Passport number \*

#### Valid from \*

| Day  | Month | Year   |
|------|-------|--------|
| DD ~ | MM ~  | YYYY 🗸 |

#### Expires \*

Day Month Year
DD ~ MM ~ YYYY ~

#### Place of issue \*

# Supporting information.

All questions are mandatory (\*), but you have the option of *don't know* and *Prefer not to say*.

### 

#### Return to application overview

| , | Personal details                 | Have you ever lived or worked in the EU (excluding the UK), European Economic Area (EEA) or Switzerland? *  |
|---|----------------------------------|---|
| ~ | Contact and residency<br>details | ~   |
| ~ | Nationality details              | Do you have a parent, step parent, spouse or civil partner who is an EU (excluding the UK), EEA or Swiss national? *  |
| D | Supporting information           | ~   |
| D | English language skills          |   |
| D | Finance and funding              | Mark this section as complete*  |
|   | Diversity and inclusion          | You must complete all mandatory fields in this section before you can mark it as complete. All sections must be<br>marked as complete before you can send your application. |
| D | More about you                   | Save this section   |

Your Personal ID number 1250003108

# English Language Skills.

English proficiency tests and exams are taken by students who don't speak English as their first language. Is English your first language?

This question is to find out whether you have taken an IELTS or TOFEL English proficiency test. The answer to this question is not passed on to your choices.

·If you click yes, you won't be asked any additional questions and can mark this section as complete.

•If you click no, and have taken English proficiency tests, you can add your certificate numbers and we'll pass them on to your chosen universities and colleges when you submit your application.

• If you click no and haven't completed any tests, for example because Welsh is your first language, you can leave the remaining fields blank and then mark this section as complete.

🔿 Yes 🔘 No

Can you provide any of these certificate numbers?

Test of English as a Foreign Language (TOEFL) Number

International English Language Testing System (IELTS) TRF Number

If you have taken an English proficiency test, you can add your certificate numbers and we'll pass them on to your chosen universities and colleges when you submit your application.

If you haven't completed any tests, you can leave the remaining fields blank and then mark this section as complete.

# Finance and funding.

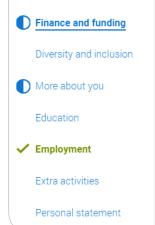
You will only be asked further questions in finance and funding if you select UK, ChI, IoM or EU Student Finance Services.

We'll ask you for your local authority under 'Student support arrangements' (county your live in i.e. Cambridgeshire).

For more information head to: <u>ucas.com/finance</u>

#### Personal details

- Contact and residency details
- ✓ Nationality details
- Supporting information
- English language skills



#### What will be your main source of funding for your studies? \*

Select an option from the drop-down list to tell us how you expect to pay for your tuition fees. Most applicants from the UK, Channel Islands, Isle of Man, and the EU will be in the category UK, ChI, IoM, or EU student finance.

This guidance has been created in the absence of full Brexit arrangements being available and you should give your answer as guided. Universities and colleges are aware that EU applicants will be selecting the UK, ChI, IoM or EU student finance option.

#### UK, Chl, IoM or EU student finance services $\sim$

#### Student support arrangements

Tell us who will assess you for tuition fees, or how you will pay for your course. Please select the option which best describes your situation.

Gloucestershire

#### Mark this section as complete\*

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section



## **Diversity and inclusion.**

## You'll only see these questions if you have a UK home address.

There are two mandatory fields(\*), but you have the option to respond with I prefer not to say.

This information is only shared with universities or colleges once you have secured a place, it does not influence any decision making. It's used to ensure applications are treated fairly.

| cation overview |   |
|-----------------|---|
| letails         | Equality monitoring   |
| nd residency    | Ethnic origin *   |
|                 | ×   |
| details         | What is your religion or belief?  |
| information     | ·   |
| iguage skills   | What is your sexual orientation?  |
| nd funding      | ·   |
| nd inclusion    | Do you identify as transgender?   |
| it you          | ·   |
|                 | Care support information  |
| nt              | Have you been in care?<br>Select yes if you've ever lived in public care or as a looked-after child, including  |
| ities           | - with foster carers under local authority care   |
| tatement        | - in a residential children's home  |
|                 | - being 'looked after at home' under a supervision order  |
|                 | - living with friends or relatives in kinship care  |
|                 | Note: This does not refer to time spent in boarding schools, working in a care or healthcare setting, or if you are a carer<br>yourself. Please note this eligibility for support may offset between higher education providers – we strongly<br>recommend constraing the student support team in advance of making an application. |
|                 | For more information about answering this question read our FAQs.   |
|                 | O Yes O No  |
|                 | Perental education<br>Do any of your parents, step-parents or guardiants have any higher education qualification, such as a degree, diploma,<br>or centificate in higher advancion?   |

#### Occupational background \*

Return to applie
 Personal of
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More abou

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Please give the job title of your parent, step-parent, or guardian who earns the most. If you are under 21. If they are refered or unemployed, give their most recent job title, or if you don't know their job table enter host known. If you prefer not to give this information please enter 1 prefer not to say. If you are 21 or over, please give your own job title. If you can't find a match for the job title you want to enter, please choose the one closest to it.

#### Mark this section as complete \*

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.



#### Back to Finance and funding

ext to More about you

Growing up in care means you are entitled to a range of practical support; for example during your application, financial assistance, year-round accommodation, or help with managing your health and wellbeing.

When you give this information, you are letting the university or college know that you may need additional support during your studies. They may get in touch to tell you more about the benefits and options available, if you want it.

### **Care support information**

#### Have you been in care?

Select yes if you've ever lived in public care or as a looked-after child, including:

- with foster carers under local authority care
- in a residential children's home
- being 'looked after at home' under a supervision order
- living with friends or relatives in kinship care

Note: This does not refer to time spent in boarding schools, working in a care or healthcare setting, or if you are a carer yourself

For more information about answering this question read our FAQs.

🖲 Yes 🔵 No

#### Duration in care \*

~

You can select *I prefer not to say* for the parental education question.

For the occupational background, you must type at least 3 letters into the response field, and then select an option from the menu that appears below it.

If you prefer not to give this information, please enter '*I* prefer not to say'.

#### Parental education

Do any of your parents, step-parents or guardians have any higher education qualification, such as a degree, diploma, or certificate of higher education?

#### Occupational background\*

Please give the job title of your parent, step-parent, or guardian who earns the most, if you are under 21. If she or he is retired or unemployed, give their most recent job title. If you prefer not to give this information, please enter 'I prefer not to say'. If you are 21 or over, please give your own job title. If you can't find a match for the job title you want to enter, please choose the one closest to it.

# More about you.

You can tell us about any circumstances that you might need support for during your studies. We don't need you to give details – this information will be shared with those involved in making arrangements to support you at the university or college (e.g. the student support team, admissions staff), and they may get in touch to tell you more.

In order to mark the section as complete you will need to select an answer: either to share information or select 'No disability'. You will see this question if you have a UK or Non-UK home address.

Every year, over 60,000 students with a physical and/or mental health condition, long-term illness, or learning difference apply through UCAS to study at a university or college in the UK, and access a range of support available to help with their studies, day-to-day activities, travel, or lifestyle. Would you consider yourself as living with any of the following: \*

None

A visual impairment uncorrected by glasses (e.g. blindness or partial sight)

A long-term illness or health condition which may involve pain or cause fatigue, loss of concentration or breathing difficulties - including any effects from taking associated medication.

A mental health condition, challenge or disorder (e.g. anxiety or depression)

A physical impairment or challenges with mobility (e.g. climbing stairs or uneven surfaces), or dexterity (e.g. using a keyboard or laboratory equipment)

Two or more impairments or conditions (please give details in the box below)

A social, behavioural or communication impairment (e.g. an autistic spectrum condition or Tourette's Syndrome)

A learning difference (e.g. dyslexia, dyspraxia, or AD(H)D)

A hearing impairment (e.g. deafness or partial hearing)

A condition or impairment not listed (please give details in the box below)

You might feel uncertain about sharing personal circumstances, please feel reassured this information is confidential and will not negatively impact your application.

These questions are intended to connect you to the right support for your needs.

You will only see these questions if you have a UK home address.

Would you consider yourself estranged from your parents (i.e. you're not in contact with and supported by you parents)?

O Yes ○ No

Do you have any caring responsibilities?

◯ Yes ◯ No

Are you a parent or do you have parenting responsibilities?

O Yes ○ No

#### Do you have official refugee status or limited leave to remain, or are you seeking asylum?

O No O The UK government has granted me refugee status or humanitarian protection in the UK

 $\bigcirc$  I have limited or discretionary leave to remain in the UK  $\bigcirc$  I'm currently seeking asylum in the UK

Do you have a parent or carer who currently serves in the UK Armed Forces, or who has done so in the past?

Have you ever served in the UK Armed Forces?

◯ Yes ◯ No

Are you currently receiving free school meals, or have you been in receipt of free school meals during your secondary education?

○ Yes ○ No ○ Don't know

## **Education**.

You must enter all your qualifications from secondary education onwards – whether you have the result (even any that were ungraded) or you're still awaiting exams and results.

First you need to add details of where you've studied, or are studying, then add qualifications.

Start by clicking Add place of education.

You'll be asked for a Unique Learner Number – if you don't have one leave the question blank.

| ~ | Personal details                 |   |
|---|----------------------------------|---|
| ~ | Contact and residency<br>details | +<br>Add place of education   |
| ~ | Nationality details              |   |
| ~ | Supporting information           |   |
| ~ | English language skills          |   |
| ~ | Finance and funding              | Unique Learner Number (ULN)<br>The Unique Learner Number (ULN) is a 10-digit reference number which is used alongside and to access the Personal                            |
| ~ | Diversity and inclusion          | Learning Record of anyone over the age of 13 involved in UK education or training. If you don't have one, or don't know yours, leave this blank.                            |
| ~ | More about you                   |   |
|   | Education                        | Please state the highest level of qualification you expect to have before you start your course *   |
| ~ | Employment                       | ~   |
|   | Extra activities                 |   |
|   | Personal statement               | Mark this section as complete *   |
|   | Reference                        | You must complete all mandatory fields in this section before you can mark it as complete. All sections must be<br>marked as complete before you can send your application. |
|   |                                  | Save this section   |
|   |                                  |   |
|   |                                  |   |

Type the name of where you studied. Once you find your centre, click on the name and the **Exam centre number** will automatically populate.

If an exam centre number doesn't appear that's ok, it's because we don't have it.

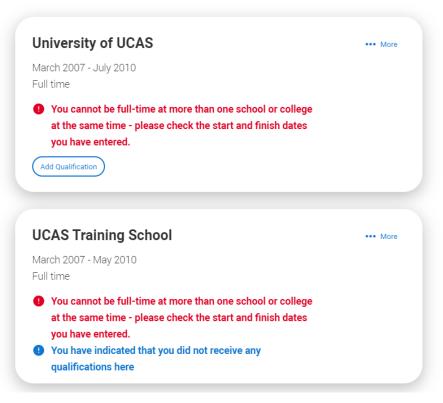
Add when you started and finished, and if you're still studying there add the month, you're due to finish.

|                          | he school, college, or university *  |
|--------------------------|--|
| Exam cer                 | tre number   |
| This may                 | be automatically filled in based on your school, college, or university  |
| Start date               | *  |
| Month                    | Year   |
| MM ~                     | YYYY ~   |
|                          | ·  |
| End date                 | •  |
| Month                    | Year   |
| MM ~                     | YYYY ~   |
| L                        |  |
| Type of s                | tudu *   |
| -                        | ime O Part time O Sandwich   |
| 0                        | 0 0  |
| Do you, o                | will you, have any qualifications from this centre? *  |
| lf you rec<br>school, cl | eived any qualifications at this school, college or centre, or if you have any qualifications pending at this<br>ick yes.                              |
|                          | cations must be entered, even if you received an unsuccessful grade, if you are still waiting to take the<br>is or if you are waiting for the results. |
|                          | resitting a qualification you need to enter it twice: once as a completed qualification with the grade   |

There are warning messages to help you.

For example, you can't say you attended 2 or more places of study full-time during the same date range.

Red text are warnings and mean something is wrong and blue text is for information you need to be aware of.



UCAS Training School

September 2010 - June 2012 Full time

Add Qualification

Once you've added where you studied you need to 'Add qualification'.

If you are searching for a qualification make sure you use the qualification title. For more <u>help and advice</u> head to ucas.com.

### Use our Long Road guide on the website

International qualifications are listed by name and country, but don't worry if yours isn't there – type 'other' into the search box and select the relevant option.

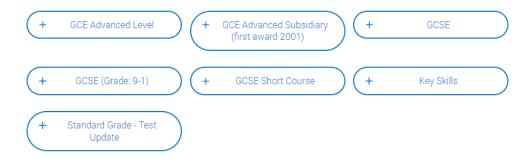
### UCAS

Security marking: PUBLIC

## Add qualification

To add a qualification either choose from the qualification shortlist or search for your qualification.

### **Qualifications shortlist**



### Search for your qualifications

Please search for the qualification title, eg 'A level' and not the subject, eg 'chemistry'.

Overseas qualifications will be listed alphabetically under the name of the country they were taken in.

Search 'other' to see the full qualifications list.

#### Search by name

Search for qualification by name

The qualification dates you can select are based on those you entered when you entered your place of education.

You need to enter the awarding organisation – speak to your teacher or adviser if you're not sure.

If you haven't finished the qualification or had your result, then you choose **Pending\***.

It's entirely up to you whether you include module information. However, some courses may state in their entry requirements that they'd like to see module results – in which case make sure you include them on the application.

\* If presented with a free text box then the result must be left blank.

| GCE Advanced Level  |
|---|
| If you don't find a match you can manually add one          |
| Title * Type and select the subject you studied             |
| Qualification date*   |
| Month Year<br>MM V YYYY V                                   |
| Awarding organisation *                                     |
| Result*   |
| Add the modules for this qualification. You may add up to 6 |
| Module / Unit 1   |
| Subject Type and select the subject you studied             |
| Result  |

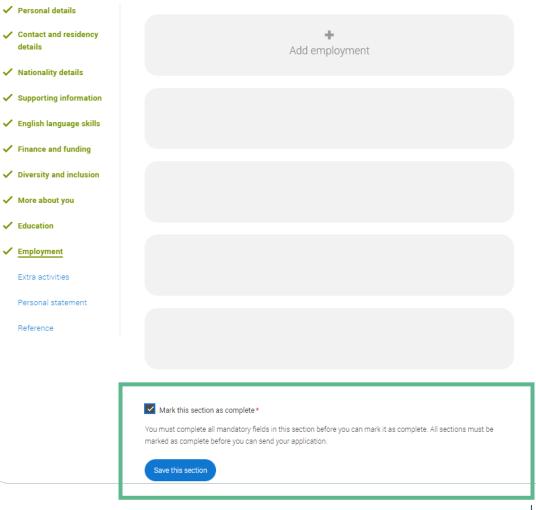
# **Employment**.

Only enter paid work here, so not everyone will have something to enter.

If you add more than one employer it will appear in chronological order with the most recent at the top.

Any work experience or volunteering should be covered in your personal statement.

If you leave this section blank remember to mark it as complete.



## **Extra Activities.**

Please add any activity you have taken part in to prepare for higher education.

These include national or regional schemes, university-run programmes, summer schools, taster courses, and booster courses.

Open days are **not relevant** to this question.

If you haven't attended any such activity, please leave this sections blank.

#### Extra activities

Have you attended an activity to prepare you for higher education?

Please select any activity you have taken part in to prepare for higher education. For example: national or regional schemes, university-run programmes, summer schools, campus days, taster courses, and booster courses. You can also use your personal statement to include more details about the activities you took part in, the skills you learned, and how this prepared you for higher education.

Note: Open days are not relevant to this question.

If you haven't attended any such activity, please leave this sections blank.

If this section is relevant to you, please provide the following details:



#### Mark this section as complete \*

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.





## If this section is relevant to you, you need to include:

- type of activity
- name of the activity provider (from a drop down list)
- name of the activity/programme (a free text box)
- dates of the activity.

If the type of activity you attended is not listed, please select 'Other'.

### Add activity

#### Type of activity \*

|  | ~ |
|--|---|
|  |   |
| Campus visit                           |   |
| Information Advice and Guidance        |   |
| Masterclass/ subject insight           |   |
| Mentoring                              |   |
| Online                                 |   |
| Skills and attainment raising activity |   |
| Summer School                          |   |
| Workshop in School/college             |   |
| Other                                  |   |
|  |   |

Characters used: 0 of 100 characters

#### Start date \*

| Day  | Month | Year   |
|------|-------|--------|
| DD ~ | MM ~  | YYYY ~ |

End date \*

| Day  | Month | Year   |      |        |  |  |  |
|------|-------|--------|------|--------|--|--|--|
| DD ~ | MM ~  | YYYY ~ |      |        |  |  |  |
|      |       |        |      |        |  |  |  |
|      |       |        |      |        |  |  |  |
|      |       |        |      |        |  |  |  |
|      |       |        | Save | Cancel |  |  |  |
|      |       |        |      |        |  |  |  |

The activity provider is the organiser of the activity. It may be a university or college, or a national, regional, or local organisation.

If the activity provider isn't listed, please select "Other". If you're unsure of the answer, contact whoever organised the activity to find out, and, if you're still unsure, select 'Don't know'.

### Add activity Type of activity \* Mentoring Activity provider \* Aim Higher YG&T Sutton Trust LEAPS GOALS ASPIRENorth Other Don't know Reaching Wider Discovering Queen's programme LIFT OFF FOCUS West Realising Opportunities UNIO Summer School Villiers Park post-16 Residential Course Villiers Park Scholars Programme Academic Enrichment programme (AEP) Higher Education Insight Programme (HEI) Aston Progression Pathways Cancel

Add the official title of the activity. If you're unsure of the answer, contact whoever organised the activity to find out.

Remember you can use your personal statement to include more details about the activities you took part in, the skills you learned, and how this prepared you for higher education.

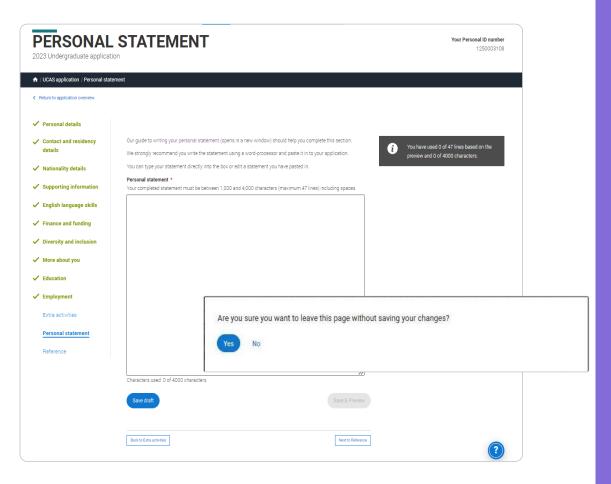
| Mentoring                         |             | <br>~ |    |
|-----------------------------------|-------------|-------|----|
| Activity provider *               |             |       |    |
|                                   |             | ~     |    |
| Name of the activity/programme    |             |       |    |
| This is a free text box of 100    | characters. |       |    |
|                                   |             |       |    |
|                                   |             |       | 11 |
| Characters used: 42 of 100 charac | ters        |       |    |
| Start date *                      |             |       |    |
| Day Month Year                    |             |       |    |
| DD ~ MM ~ YYYY ~                  |             |       |    |
|                                   |             |       |    |
| End date *                        |             |       |    |
| Day Month Year                    |             |       |    |
| DD ~ MM ~ YYYY ~                  |             |       |    |
|                                   |             |       |    |
|                                   |             |       |    |

## Personal statement.

You can save and edit this section as many times as you need to.

If you try to navigate away without saving your work. We'll remind you with a pop-up warning.

For advice on how to write your <u>personal statement</u> head to ucas.com or use the personal statement builder in the UCAS Hub.



## You can only mark **this section as complete** on the **Preview** screen.

Remember we'll carry out checks to verify your personal statement is your own work.

If it appears to have been copied from another source, we'll inform the universities and colleges to which you have applied. They will then take the action they consider appropriate.

We'll also contact you by email to tell you this has happened.

#### **Personal statement Preview**

#### Make sure your personal statement is your own work

We'll carry out checks to verify your personal statement is your own work.

Provided it is your wn work, you can use your personal statement from your application last year. If it appears to have been copied from another source, well inform the universities and colleges to which you have applied. They will then take the action they consider appropriate. We'll also contact you by email to tell you this has happened.

#### Edit

#### 445 of 4000 characters

F

You have used 5 of 47 lines based on the preview and 445 of 4000 characters.

- Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut
- labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco
- 3 laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in
- 4 voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat
- 5 non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.

#### Mark this section as complete \*

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Security marking: PUBLIC

# Adding a choice.

Add choice

To add your choice start typing the name of the university or college into the institution field. Select from the options displayed.

Do the same for the course you have selected.

Locations and start dates are displayed according to the course details.

|                                       | je name *  |
|---------------------------------------|--|
| Search for in                         | stitution  |
| Course *                              |  |
| Search for c                          | urse   |
| Location *                            |  |
|                                       | ~  |
| Start date *                          |  |
|                                       | ~  |
|                                       |  |
| year of the cours<br>considered for t | versities and colleges which year of the course you want to start, e.g. point of entry one is the firr<br>e. If you wish to start in the first year of the course leave the box blank and you will automatically<br>first year. Enter 0 if you intend to take a foundation year – not all universities offer a foundation<br>teck before applying. |
|                                       | to your chosen university or college and they are willing to consider your application to start the<br>irst year, please enter the relevant number for the year, e.g. second year = 2, third year = 3, etc.  |
| live at home wh                       | ile studying? *  |
|                                       | No   |

Some courses may require you to disclose your criminal conviction status.

We'll only show this question if the course choice requires it.

### Criminal convictions

#### Applied Health & Social Care (top-up) at University of Worcester

This course has entry requirements which ask you to disclose further information regarding any spent or unspent convictions or any past criminal activities, and may also require a criminal records check.

#### Help with criminal convictions

Further checks may also be required under the Disclosure and Barring Service.

If you have spent or unspent convictions from a court outside Great Britain, additional checks may be carried out depending on the records available in respect of the applicable country.

A criminal records check may show all spent and unspent criminal convictions including (but not limited to) cautions, reprimands, final warnings, bind over orders or similar and, to the extent relevant to this course, may also show details of any minor offences, fixed penalty notices, penalty notices for disorder, ASBOs or VOOs.

Please tick if you have any spent or unspent criminal convictions or other punishments that would show up on a criminal records check? \*

#### If you tick the box you will not be automatically excluded from the application process.

It is recommended that you read our page on criminal convictions and if these issues are in any way relevant to you, you should obtain further advice from appropriate bodies. UCAS will not be able to assist you in this respect. You will be asked this guestion each time you add a course that requires a criminal conviction declaration.

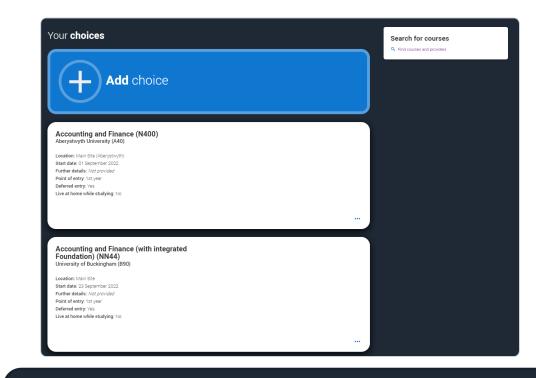
UCAS

There is a maximum of 5 choices and choice restrictions still apply (a maximum of four courses of medicine, dentistry, veterinary medicine or veterinary science).

Once all choices are added you must mark the section as complete to be able to submit.

Choices do not need to be added in any preference order, and universities/colleges cannot see where else you have applied to.

They will only know where else you applied once they've made their decision and you've decided whether or not to accept them as your firm or insurance choice.



You can add up to 5 choices to your application. You can change your choices until you send your application to us. All sections must be marked as complete before you can send your application to us.

Mark complete

Some courses have extra admissions tests and assessments.

We'll show these in blue text on the choice card.

This should not be a surprise to you, as you should have seen details of this when researching the course.

### Your choices

## Add choice

#### Medicine (A100) University of Oxford (033)

Location: Christ Church Start date: 01 October 2022 Further details: *Not provided* Point of entry: 1st year Deferred entry: Yes Live at home while studying: No Criminal convictions declaration: Undeclared

#### INFO

#### • You may need to take an admissions test

As part of the application process for this course you may need to sit the following admissions tests: Bio-Medical Admissions Test (BMAT)

#### There may be an assessment

You may be required to attend an interview or audition or provide a portfolio, essay or other piece of work to help the course tutor decide if you're suitable for this course.

•••

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Click anywhere on a choice card to expand it or collapse it.

Any choice combinations that are not permitted will be flagged with **red text** on the right of each relevant card.

For example these screens show error messages for students trying to apply to University of Cambridge **and** University of Oxford. Medicine (A100) University of Cambridge (C05)

Location: Girton Start date: 01 October 2021 Further details: *Not provided* Point of entry. 1st year Deferred entry: No Live at home while studying: No Criminal convictions declaration: Undeclared

#### **INFO**

#### Check your choices

You can usually only apply to one course at either the University of Oxford or the University of Cambridge. The only exception is if you'll be a graduate by 30 September 2021 and you're applying to Cambridge for graduate medicine (course A101). If so, you can also apply to medicine (course A100) at Cambridge, as well as graduate medicine (course A101) at Oxford.

#### • You may need to take an admissions test

As part of the application process for this course you may need to sit the following admissions tests: Bio-Medical Admissions Test (BMAT)

#### • There may be an assessment

You may be required to attend an interview or audition or provide a portfolio, essay or other piece of work to help the course tutor decide if you're suitable for this course.

Medicine (A100) University of Oxford (033)

INFO 9 You can't make two or more applications to

Oxford

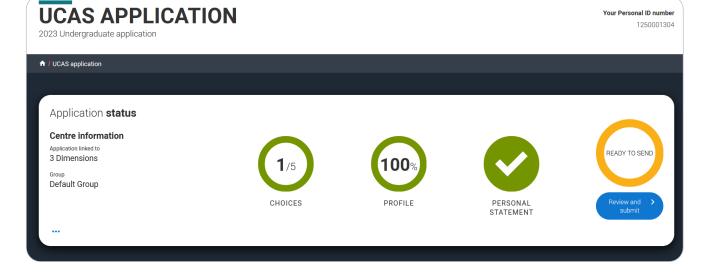
You may need to take an admissions test
 There may be an assessment

# Submitting the application.

There are 4 steps to the submission process.

The profile must be complete and showing 'Ready to Send' before being able to review and submit.

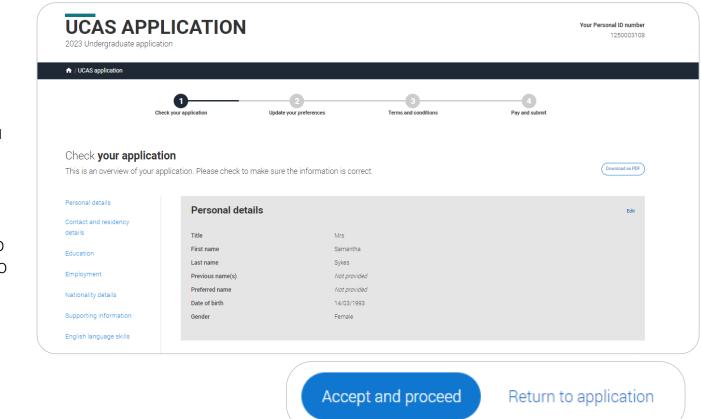
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This shows the full application and you can download it as a pdf (in the top right) to help you check it.

At the bottom of the application, click **Accept and proceed** (or return to application if you want to make more changes).



## We need you to update your preferences.

#### Marketing **preferences**

When you're applying and off to uni, you'll find different brands and universities will want to get in touch with you to share information about things to make student life easier and help you chose the right university for you. Tell us what you'd like to hear more about...

#### Study and career opportunities, plus health information \*

Get career advice and information on course and training opportunities from employers, universities and colleges, as well as health and well-being guidance as you prepare for student life.

Yes O No

#### Student essentials \*

Make the most of student life with info on tech, retailers, publications, banks, travel, and transport, as well as recommendations for student accomodation.

🔵 Yes 🔘 No

#### Relevant courses \*

If you find yourself without a place, we'll share course info from unis and colleges that have vacancies on relevant courses.

Post

SMS

Email



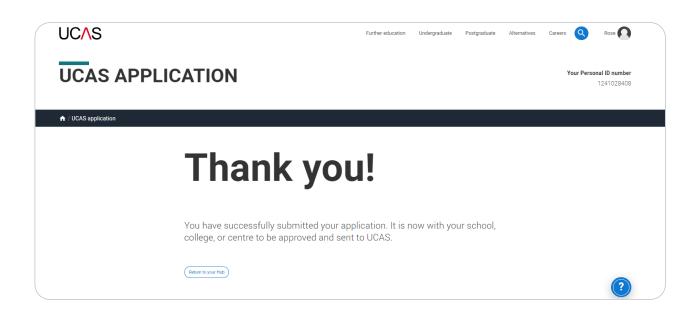
You must tick the box at the bottom of the page to confirm you have read and understood the terms and conditions.

You can collapse these by clicking the  $\checkmark$ .

Then click **Accept and proceed**, or you can Return to application, or Return to marketing preferences.

#### Terms and conditions These are the terms and conditions (the "Terms") on which we supply the "Apply" service (the "Service") to you. Help text This section summarises important points. It's important you still Unordered list read and understand the full conditions · Harum asperiores tenetur odio quaerat eague veniam fugit soluta et fuga saepe temporibus aut delectust 1 Ordered list 2 Ullam placeat numquam perferendis deleniti ut eveniet tempore nihil aliquid ut dolore non vero molestias It is important that you read these Terms carefully so that you are happy you understand their content. We will ask you to confirm your agreement by ticking a box when you submit your application (your "Application"). By ticking this box, we will consider that you accept these Terms, our website terms and conditions and our privacy policy. We are unable to process your Application until you do so. EXPAND ALL COLLAPSE ALL About UCAS . What we do and how to contact us. < Contact us How to get in touch with UCAS. 1.1 We are the Universities and Colleges Admissions Service, a company incorporated in England and Wales with company number 02839815, whose registered office is at Rosehill, New Barn Lane, Cheltenham, Gloucestershire, GL52 3LZ ("UCAS", "we", "us"). 1.2 You can contact us by telephoning our customer service team on 0371 334 4 447, emailing us at webenguiries@ucas.ac.uk or by writing to us at the above address 1.3 Our role is to provide application services for people applying for undergraduate and postgraduate courses, as well as making choices after their GCSEs

# Pay and Submit.



If you need to pay by card you will see this, click **Pay now** and you will be asked to enter your card details.

| Check your application Update your preferences Terms and conditions Pay and submit   |
|--|
| Pay and <b>submit</b>  |
| Please click pay now, where you will be asked to enter your card details. Compulsory fields are marked with an asterisk (*).   |
| Card payment details   |
| Credit and debit cards: we accept UK and international Visa, Visa Debit, Delta, MasterCard, JCB, Maestro, and Electron. At the<br>moment we do not accept American Express or Diners Club cards. |
| Your card details will be encrypted before being transferred over the internet.  |
| The application will not be processed until your payment has been authorised by the card issuer.   |
| If it is subsequently discovered that you did not have authority to make payment using the credit or debit card whose details<br>are entered, we will cancel your application.                   |
| Do not refresh the page or use the back button while we process your payment.  |
| Amount due   |
| The next screen you see may be a payment card verification form supplied though your card issuer which is in place to give you<br>added protection when paying online.                           |
| Pay now Return to application  |

When you've paid and submitted your application, it will go to your school/college to check.

They will submit the application to UCAS.

If you log in after you've submitted your application, you'll see a read only version of it.

Your application does not go direct to UCAS. It will take some time to be processed by us – please doublecheck deadlines

|                               | ion of your application which is w<br>any questions or problems with | vith an adviser at UCAS Test and training centre.<br>your application. | Contact Download as PCF |
|-------------------------------|--|--|-------------------------|
| Personal details              | Personal details   |  |                         |
| Contact and residency details | Title  | Ms   |                         |
| Employment                    | First name<br>Last name  | Rose   |                         |
| Education                     | Previous name(s)   | Not provided   |                         |
| Nationality details           | Preferred name<br>Date of birth                                      | Not provided<br>08/02/1995   |                         |
| Supporting information        | Gender   | Female   |                         |
| English language skills       |  |  |                         |
| Finance and funding           |  |  |                         |
| Diversity and inclusion       | Contact and residency of   | details  |                         |
| Personal statement            | Mobile telephone number  | 01234567890  |                         |
|                               |  |  |                         |

UCAS

# Tracking your application.

The banner at the top of your UCAS Hub will update as the status of your application changes. Click on it to go to your application.



#### Submitted to your school or college

Your application has been sent to your school or college and is being checked by your adviser. Once they have approved it your application will be sent to UCAS.



#### Your application has been returned by your adviser

Your adviser has returned your application, go to your application to see what amendments they are recommending for you.



#### Waiting for decisions Universities or colleges are considering your application.

Providers have until dd-mm-yyyy to respond to your choices.



#### All decisions received

You've received a decision from all of your choices. You can now reply to your offers at any time.

Reply by dd-mm-yyyy



# Waiting for confirmation

You're waiting for confirmation of your choices. If you meet the offer conditions, the university/ college will confirm your place. Send them your results if requested.

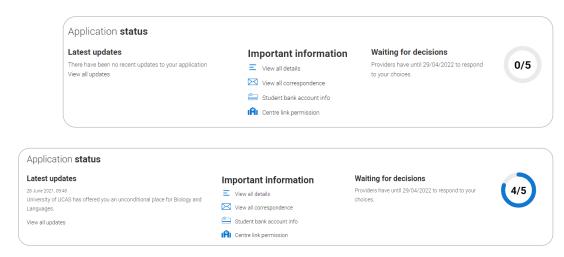
Go to application ()

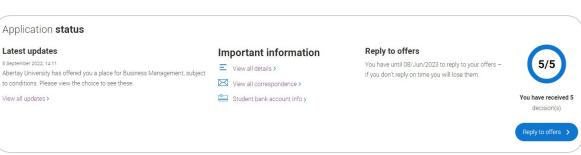
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You'll be taken to your application status, which displays all of the key information relevant to your application.

It will update to reflect your status and clearly state any actions you need to take.

Particularly when you will need to reply to any offers.





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- Latest updates displays offer and decision notifications, click view all updates for full history.
- Student bank account info you'll need this to open a student bank account (when eligible).
- View all correspondence all correspondence is grouped by choice.
- Centre link permission if you are linked to a centre this enables you to update your sharing preference. Remember if you don't share with your centre then they will be unable to help support you with your application.

| atest updates   |  | Waiting for decisions                                   |
|---|--|---|
| ere have been no recent updates to your applicatio<br>w all updates | n 📃 View all details   | Providers have until 29/04/2022 to respond 0/5          |
|   | R Centre link permission   |   |
| VIEW A  | LL UPDATES   |   |
| ♠ / Overview / View all   | updates  |   |
| C Return to overview  | You've been offered a place!<br>University of UCAS has offered you an unconditional place for Biolog<br>28 June 2001, 57 and | yy and Languages.                                       |
|   | You've been offered a place!<br>University of UCAS has offered you a place for Medicine and Surger                           | y, subject to conditions. Please view the choice to see |
|   | these.<br>28 June 2021, 09:47  |   |
|   |  |   |

Economics (two-year degree) (L100) University of Buckingham (B90)

15 January 2021

15 January 202

15 January 2021

Replying to offers

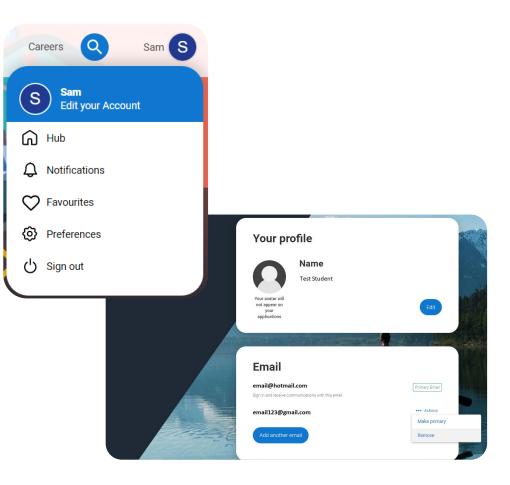
Replying to offers

Status check

It's really important your contact details are kept up to date.

We recommend using a personal email address, rather than a school/college one, so that you have access to it throughout your application journey.

To update your email address, go to 'Edit your account' from dropdown, where you can change your email.



### Profile

| Personal details  | Contact and residency<br>details<br>Address, email, telephone and where you live                         | Nationality details<br>Birthplace and nationalities                                      |
|---|--|--|
| Supporting information<br>So that providers know how to support you<br>during your studies                      | English language skills  | Finance and funding<br>Tell us how you'll fund your study                                |
| Diversity and inclusion<br>Only shared with a provider once you have a<br>place or your application is archived | More about you<br>Tell us about any circumstances that you<br>might need support for during your studies |  |
| Experience  |  |  |
| Education<br>Qualifications and periods of study  | Employment<br>Paid employment  | Extra activities<br>Taken part in any activities to prepare you for<br>higher education? |
| Your personal statement &   | references   |  |
| Personal statement<br>Why do you want to study this subject?  | References<br>Provide details of your referees   |  |

# UCAS

• Your application details are displayed below your choices.

• All are read-only with the exception of 'Contact and residency' details. Here you can edit your phone numbers and postal address.

#### Waiting for decisions

Horticulture and Amenity Management (HORT) University of UCAS (Z98)

Location: C Start date: 01 September 2022 Point of entry: *1st year* Deferred entry: No Live at home while studying: Yes Criminal convictions declaration: Undeclared

#### ACTIONS

Substitute this choice If you made a mistake with this choice, you can still substitute it (for a limited period only).

Permanently withdraw from this choice Once withdrawn, you won't be able to change it for another choice

#### Art and Design Studies (ADST) University of UCAS (Z98)

Location: C Start date: 01 September 2022 Point of entry: *1st year* Deferred entry: No Live at home while studying: Yes

#### ACTIONS

Substitute this choice If you made a mistake with this choice, you can still substitute it (for a limited period only).

#### Permanently withdraw from

this choice Once withdrawn, you won't be able to change it for another choice

# EVERUATE ADDICATION 2022 Undergraduate application Overview Substitute you obsice Define the stores Substitute this choice

Horticulture and Amenity Management (HORT) University of UCAS (298) Location C Sant date CI Bestender 2022 Point of entry: Taryaer Defender entry: No Use at home while studying Vis Use at home while studying Vis

#### To substitute this choice please add the new choice details below

~

#### University/college name \*

Search for institution
Course\*
Search for course

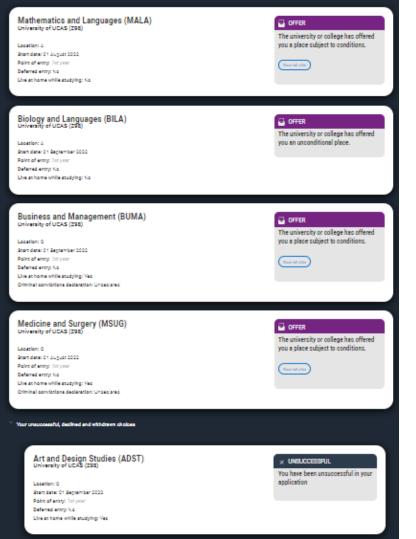
Start date

Location \*

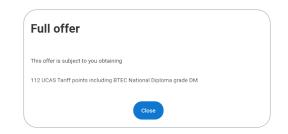
\_\_\_\_\_

You can substitute a choice within 14 days of your application being sent to UCAS. Select the option from the actions box and complete the short substitution form.

Your Personal ID number 1490042806



- The details of your offers will be shown including any conditions.
- The full text of the offer can be seen by clicking 'View full offer'.
- Your inactive choices (withdrawn, declined, unsuccessful) are in an accordion section below the active choices.



If a university or college has notified UCAS of an interview the invitation details will be shown alongside a button to enable you to respond.

There are three options you can select from to respond to the invitation.

## Graphic Design (W210)

Bachelor of Arts (with Honours) BA (Hons)

Location: Main site Start date: September 2022 Point of entry: 1st year Accommodation needed: No Criminal convictions: None to declare

#### MINVITATION

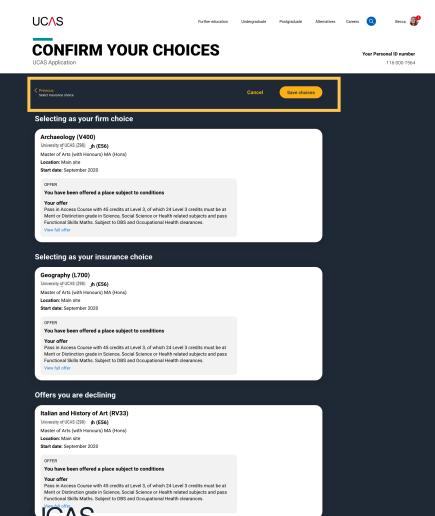
You have been invited to interview

Your invitation You have been invited to interview on 9 February 2022

View correspondence

Respond to invitation

| Request an alternative date | Reply to your invitat       | ion   |
|-----------------------------|-----------------------------|---|
| Request an alternative date | Select response             | ~   |
| Decline invitation          | Request an alternative date | t suitable, you'll need to contac<br>irrange an alternative date. |



- Once all decisions have been received, you will make your reply and confirm your choices.
- If you choose a conditional offer as your firm choice, you have the option to add an optional insurance choice.

If you choose an unconditional offer as your firm choice, you cannot have an insurance choice.

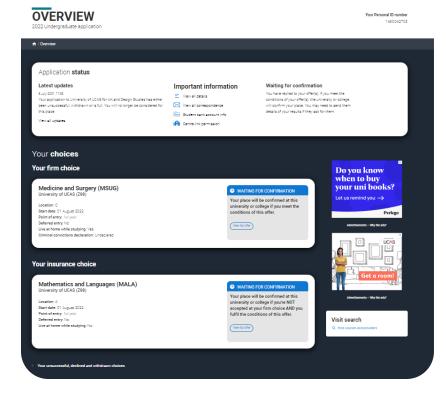
All other offers will be declined offers, underneath the Firm choice.

You must remember to 'Save' your choices.

The application status updates to show you have replied to your offer(s) and that you are waiting for the university or college to confirm your place when your results are available.

You are able to view the full text at any time by clicking 'View full offer'.

Your application tile on the Hub will also update.





2023 UNDERGRADUATE APPLICATION Waiting for confirmation

You're waiting for confirmation of your choices. If you meet the offer conditions, the university/ college will confirm your place. Send them your results if requested.

Go to application  $\bigcirc$ 

There is a link to 'Withdraw the whole application'.

If you **withdraw**, you **will not** be able to apply again during the academic year, and you will not be eligible for Clearing.

Do not use this if you wish to add another choice or apply somewhere else.

Follow the onscreen warnings or speak to your adviser to ensure you are taking the right action.

Always contact your Progress Coach for advice

# WITHDRAW YOUR APPLICATION

2022 Undergraduate application

Your Personal ID number 1490042705

 Overview / Withdraw your application

 You are about to permanently withdraw your application and all your choices. Please check this is what you want to do.

 All the universities and colleges you've applied to will no longer consider your application and you will not receive an automatic refund. Withdrawing your application does not constitute a cancellation for the purposes of the Consumer Contracts (Information, Cancellation and Additional Charges) Regulations 2013. Please see frequently asked questions if you wish to cancel your application.

 Confirm why do you want to permanently withdraw your application \*

 I want to add another choice or appy to a different university or college

 I want to add another choice or apply to a different university or college

 I want to add another choice or apply to a offerent university or college

 I want to add another choice or apply to a offerent university or college

 I want to add another choice or apply to a university or college in the UK this year.

All the universities and colleges you've applied to will no longer consider your application and you will not receive an automatic refund. Withdrawing your application does not constitute a cancellation for the purposes of the Consumer Contracts (Information, Cancellation and Additional Charges) Regulations 2013. Please see frequently asked questions if you wish to cancel your application.

#### Confirm why do you want to permanently withdraw your application \*

If you have not used all 5 of your choices you are able to add more choices to your application. You may also be able to use Extra or Clearing. Please contact us to discuss your options. If you still want to permanently withdraw your application, please select I no longer want to apply to a university or college in the UK this year from the drop down list above.